



Selection Criteria of Athletes for USFHK Representative Teams (Updated December 2022)

1. Background

Apart from promoting university sports competitions and events locally, the University Sports Federation of Hong Kong, China (USFHK) is also the recognized body for sanctioning athletes in participating regional and international events organized and/or authorized by The International University Sports Federation (FISU), the Asian University Sports Federation (AUSF) and Federation of University Sports of China (FUSC).

2. Selection Procedures

2.1 Type of Sports

2.1.1 Regular or Championship Sports

For sports that are USFHK's Regular or Championship Competitions, USFHK would recruit and appoint Head Coach to initiate the athletes' selection process, oversee by University Games Committee (UGC) of USFHK.

2.1.2 Non-Regular or Championship Sports

For sports that are non USFHK's Regular or Championship Competition events, USFHK would invite relevant NSA to nominate athletes who would fulfil the criteria set by FISU/AUSF/FUSC/respective organizing committees. Respective NSA is fully responsible for the whole selection procedures.

3. General Selection Criteria

To prepare USFHK Representative Team, an open, fair and just selection, supervised by the respective Team's appointed Head Coach or relevant NSA, will be conducted at around 3 months prior to the commencement of the competitions or games. Apart from general conditions relating to age, sex and nationality set by FISU/AUSF/FUSC/respective organizing committees, and participation conditions imposed by subvention criteria of the Leisure and Cultural Services Department, UGC and respective Head Coach / NSA may set up special tailor-made Selection Criteria. All member institutions will be officially informed of the selection results.

4. Selection Appeal Procedure

- a. Any athlete adversely affected by a selection decision, or by the selection process, shall have the right to appeal subject to the terms and conditions set out below. A selection decision cannot be appealed simply because an athlete does not like or agree with it. There must be clear and sufficient grounds for the appeal. For example: -
 1. Failure to follow agreed policies or procedures.
 2. Decisions made on the basis of bias or lack of neutrality.
 3. Exercise of discretion for an improper purpose.
 4. Promotion of a decision that was grossly unfair.

- b. An athlete wishing to appeal against a selection decision should, in the first instance, take the matter up with the representative of NSA or respective USFHK member institutions. Where the issue cannot be resolved, a formal written appeal should be drawn to the attention of the UGC via Council member for further consideration.
- c. A written appeal shall be made by the respective UGC member and shall be accompanied by a deposit of HK\$1000. This sum shall be refunded if the appeal is upheld but otherwise shall be forfeited to USFHK.
- d. Where the UGC accepts that there are sufficient grounds for an appeal, they shall refer this to the USFHK Council who will appoint a Selection Appeals Panel (the Panel) to consider the case (where possible within 7 working days). The Panel shall include a Chairman and two other members, selected subject to no conflict of interest, their independence, and their relevant high-performance expertise. The Panel may, where appropriate, include any high-performance coaches of relevant sport provided they have not directly taken part in the decision being appealed. The Panel must include at least one Council/UGC member but may also include other persons with relevant knowledge/expertise.
- e. The appeal process shall be confidential and shall involve hearings or statements from only those parties to which the appeal applies. The majority decision of the Panel shall be final and binding and shall be provided in writing to the relevant parties (where possible within 7 working days). The Panel Chairman shall have the casting vote in the case of a split decision. A copy of the decision may also be provided to relevant HKSAR sports authorities, the Sports Federation and Olympic Committee of Hong Kong, China, and the Hong Kong Sports Institute if appropriate.